**Farmington Area Public Library District**

**Regular Board Meeting Minutes**

**Monday, June 21, 2021 6:00 PM**

1. **CALL TO ORDER**

President Martin called the meeting to order at 6:06 p.m.

1. **ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Vice President Haroldson - members present: Linda Bearden, Elise Haroldson, John Martin, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Present via Zoom: Maggie Cecil

At 6:19 pm Maggie Cecil left meeting via Zoom. At 6:57 pm she returned via Zoom and at

7:29 pm Maggie Cecil arrived in person.

Not present: Sara Balagna, Nicole Lettow

1. **RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

1. **OATH OF OFFICE FOR ELECTED BOARD MEMBER**

Director Seaborn administered the oath of office to re-elected trustee Lisa Uptmor.

1. **APPROVAL OF THE AGENDA**

Trustee Martin moved to approve the agenda. Trustee Haroldson seconded.

There was unanimous approval.

1. **PUBLIC INPUT**

No Input

1. **COMMUNICATIONS TO THE BOARD**

No Communications

1. **REGULAR BOARD MEETING MINUTES: MAY 17, 2021**

Trustee Uptmor moved to approve the minutes with the date change to 2021. Trustee Bearden seconded. There was unanimous approval.

1. **BILLS MAY 2021**

Approval of bills: Resolved that the bills in the amount of $13,436.86 be approved. Trustee Martin moved to approve the bill list. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

1. **TREASURER’S REPORT MAY 2021**

Trustee Martin moved to approve the Treasurer’s Report. Trustee Haroldson seconded. The roll call vote was unanimous in approval.

1. **DIRECTOR’S REPORT**

Director Seaborn reported that she is still waiting on quotes for routine maintenance of our HVAC system. She purchased four outdoor umbrellas and three concrete stands for the picnic tables. Volunteers have weeded the flower beds and added more mulch to them too.

Director Seaborn has been weeding the library’s adult fiction section. She has purchased several new volumes to be added to the collection. Outdoor games have started to check-out. OTTER Club has been well attended and there is a waiting list. Summer reading kicked off June 14 and 74 people have signed up so far.

Phil Lenzini will prepare the library’s ordinances again this year. Bookkeeping is winding up for the end of this fiscal year with quarterly transfers being done before June 30th.

1. **COMMITTEE REPORTS**
2. Finance Committee report and minutes.

President Martin reviewed and discussed the Finance Committee report with the Board. Director Seaborn presented the proposed 2021-2022 budgets. The Board reviewed and discussed the proposed budgets as presented along with the Director’s salary and tuition reimbursement.

1. **BUSINESS FOR DISCUSSION**
2. Library response to COVID-19

Director Seaborn informed the Board that more people have been coming in person to the library and that all summer reading programs will be held outside. Indoor programming to start in the fall if mitigation allows.

1. Discussion of Bonds

Director Seaborn and the Board reviewed and discussed the bond payoff schedule and the 2020-2021 fiscal year payments.

1. AT&T Communicator

Director Seaborn explained the situation with the library’s current monitoring system expiring on 2/22/22. The Board discussed the possible solutions. The Board asked Director Seaborn to gather some additional information from AT&T and will continue discussion at next month’s meeting.

1. **BUSINESS REQUIRING ACTION**
2. Proposed Budgets for 2021-2022

Trustee Martin moved to approve the proposed budgets for 2021-2022 as presented with changes to the corporate budget. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

Trustee Martin made motion to approve the Director’s salary of $50,000.00 for the 2021-2022 fiscal year. Trustee Uptmor seconded. The roll call vote was unanimous in approval.

Trustee Martin made motion to approve tuition reimbursement of $4,398.75 to Director Seaborn for spring 2021 classes. Trustee Cecil seconded. The roll call vote was unanimous in approval.

1. **CLOSED SESSION**

No closed session

1. **ADJOURNMENT**

President Martin adjourned meeting at 8:21 p.m.

Respectfully submitted,

Nicole Lettow, Secretary

Jeanne Thomas, Recording Secretary