**Farmington Area Public Library District**

**Regular Board Meeting Minutes**

**Monday, August 16, 2021 6:00 PM**

1. **CALL TO ORDER**

President Martin called the meeting to order at 6:04 p.m.

1. **ROLL CALL AND DETERMINATION OF QUORUM**

Roll Call by Vice President Haroldson - members present: Sara Balagna, Linda Bearden, Maggie Cecil, Elise Haroldson, John Martin, Lisa Uptmor. Also present: Director Rebecca Seaborn and Recording Secretary Jeanne Thomas.

Not present: Nicole Lettow

1. **RECOGNITION OF VISITORS TO THE MEETING**

No Visitors

1. **APPROVAL OF THE AGENDA**

Trustee Martin moved to approve the agenda. Trustee Balagna seconded.

There was unanimous approval.

1. **PUBLIC INPUT**

No Input

1. **COMMUNICATIONS TO THE BOARD**

Trustee Haroldson read letter from Mid Century Communications regarding their donation to the library to purchase new books with a $200.00 gift card for Books A Million.

1. **REGULAR BOARD MEETING MINUTES: JULY 19, 2021**

Trustee Balagna moved to approve the minutes. Trustee Uptmor seconded.

There was unanimous approval.

1. **BILLS JULY 2021**

Approval of bills: Resolved that the bills in the amount of $ 4,479.40 be approved. Trustee Haroldson moved to approve the bill list. Trustee Balagna seconded. The roll call vote was unanimous in approval.

1. **TREASURER’S REPORT JULY 2021**

Trustee Balagna moved to approve the Treasurer’s Report. Trustee Martin seconded. The roll call vote was unanimous in approval.

1. **DIRECTOR’S REPORT**

Director Seaborn will schedule a Building Committee meeting at next month’s board meeting to start the discussion of building an outside pavilion. A staff meeting will be held on Saturday, August 21st. Two staff members will be doing a pop-up at the East Street Market held here in town on August 21st too.

Patron visits continue to be on the rise even though summer reading is over. Those who attended the Back-to-School Bike Bash had a wonderful time enjoying the inflatables and learning about bicycle safety. The staff has started planning fall programming which will start after Labor Day. Staff attended the Farmington school registration day and registered new patrons.

1. **COMMITTEE REPORTS**

No Reports

1. **BUSINESS FOR DISCUSSION**
2. Library response to COVID-19

Director Seaborn and the Board discussed the library’s current procedures and how other libraries are conducting service at this time.

1. Facet Contract

Director Seaborn explained the details of the new contract. The Board and Director Seaborn discussed the benefits of the new contract and decided to accept it.

1. **BUSINESS REQUIRING ACTION**
2. Ordinance 21-03 Budget & Appropriation Ordinance

Trustee Haroldson moved to adopt Ordinance 21-03 Budget & Appropriation. Trustee Cecil seconded. The roll call vote was unanimous in approval.

1. **CLOSED SESSION**

No Closed Session

1. **ADJOURNMENT**

President Martin adjourned meeting at 7:02 p.m.

Respectfully submitted,

Nicole Lettow, Secretary

Jeanne Thomas, Recording Secretary